

Full-Time Position with Clean Fuels Ohio
Title: Managing Director
Application Deadline: June 3, 2022
(Candidates will be considered as they apply.)

Overview: Oversees Clean Fuels Ohio's (CFO) business operations and reports to the Executive Director. A Managing Director ensures that CFO has effective operational, human resources, policies and financial procedures in place, optimization of organizational operating capabilities, and manage organizational understanding and compliance to procedures. Manages the overall operations and businesses of the organization. Responsible for overall organizational budget and financial success.

About Clean Fuels Ohio: Clean Fuels Ohio is a statewide nonprofit organization based in Columbus, Ohio. Our mission is to improve air quality and health, reduce environmental pollution, and strengthen Ohio's economy by increasing use of cleaner, domestic fuels, and energy-saving vehicles.

Qualifications:

The Managing Director will be thoroughly committed to CFO's mission. All candidates should have proven leadership, coaching, and relationship management experience. Concrete demonstrable experience and other qualifications include:

- **Management Experience:** A track record of effectively leading and scaling a performance- and outcomes-based organization and staff; ability to point to specific examples of having developed and operationalized strategies that have taken an organization to the next stage of growth.
- **Organizational Leadership Skills:** The ability to coach staff, manage, and develop teams, set and achieve strategic objectives, and manage a budget.
- **Corporate Governance:** Success working with a Board of Directors with the ability to cultivate existing board member relationships.
- **Strong marketing, public relations, grantsmanship and fundraising experience** with the ability to engage a wide range of stakeholders and cultures.
- **Strong written and verbal communication skills;** a persuasive and passionate communicator with excellent interpersonal and multidisciplinary project skills.
- **Self-directed, entrepreneurial, adaptable, supports collaboration and is familiar with an innovative approach to business planning.**

Personal Qualities:

- **Decisiveness and a willingness to take appropriate business risks, identify opportunities, take initiative, as well as be adaptable and resilient.**
- **Interest and willingness to work closely with automotive technology business leaders, service providers, government leaders, community stakeholders and volunteers.**

Other:

- **Minimum of a Bachelor's degree required with a focus in business management, communications, environmental policy, public policy or other related field of study preferred.**
- **Willingness to travel regionally and nationally.**

Equal Opportunity Employer: At Clean Fuels Ohio we believe that to truly succeed in our mission members of underrepresented groups, and communities disproportionately affected by environmental pollution, must share an equitable position in the industry. We strongly believe that environmental justice is one of the key cornerstones of our work. Therefore, we actively encourage applications from members of underrepresented groups and prioritize bringing more diverse and inclusive voices to the table.

Job Responsibilities:

Leadership & Management:

- Ensure ongoing program excellence, evaluation, and consistent quality of finance and administration, fundraising, communications, and systems; recommend timelines and resources needed to achieve the strategic goals.
- Craft and implement strong relationships with elected officials and policy makers at all levels of government, as well as building strong alliances with existing and potential donors and clean fuels stakeholders.
- Actively engage, energize, and empower CFO volunteers, members, event committees, partnering organizations, and funders.
- Develop, maintain, and support a strong Board of Directors; serve as ex-officio of each committee, seek and build board involvement with strategic direction for both ongoing local operations as well as collaboration on regional, state and national projects.
- Lead, coach, develop, and retain CFO's employees; ensure effective systems to track progress, and regularly evaluate program components, in order to measure successes that can be effectively communicated to the board, funders, and other constituents.

Fundraising & Communications:

- Manage revenue generating and fundraising activities to support existing program operations and expansion while simultaneously retiring debt.
- Make an impact through public speaking engagements including testifying in front of government committees, presenting at conferences and leading discussions with key public and private leaders.
- Deepen and refine all aspects of communications—from web presence and print publications to external relations with the goal of creating a stronger brand.
- Use external presence and relationships to garner new opportunities.

Planning & New Business:

- Develop and maintain reasonable budgets that support long-term financial stability.
- Maintain a strategic business planning process aimed at program expansion into new markets and opportunities.
- Build partnerships in new markets; establish relationships with funders, local government and community stakeholders.
- Be an external presence that publishes and communicates program results with an emphasis on the successes of organization programs as a model for local, state and national replication.

Location: 3240 W. Henderson Rd., Ste. A, Columbus, OH 43220

Salary: Negotiable

To Apply: Send cover letter and resume by email to Phil La Susa: Phillip@Cleanfuelsohio.org with the subject line "Managing Director"